



Settling In Policy

Brierley CE (VC) Primary School

Approved by:	Governing Body	Date: Autumn 2024
Last reviewed on:	October 2024	
Next review due by:	October 2025	

Our Vision

Though we are many, we are one body. Together, we learn and grow.

God is at the heart of all we do, shining His light to guide us on our journey. Together, we face change and transformation with courage.

In love, we nurture all to be resilient, hopeful and aspirational; to become the very best version of ourselves, knowing that we are loved.

Each member of our school community is honoured and celebrated for their unique character and qualities: difference is met with dignity and compassion. Though we are many, we are one body.

Our community at Brierley stretches beyond the school, where we share God's message of love through our actions, our thoughts and our words as we continue on life's path.

At Brierley CE (VC) Primary School we want children to feel safe, secure and happy whilst attending their Early Years Foundation Stage class. We want children to recognise staff as a source of help and friendship in the absence of parents/carers; and for children to share afterwards the new learning experiences that they feel welcome and involved from the very start.

Ordinarily, the FS2 staff team will work in partnership with parents to settle their child into the Foundation Stage environment by:

- Class teacher presentation for parents/carers to introduce staff, expectations, policy, routines and general information about school during summer term. Presentation and further information accessible on website.
- Inviting parents/carers to visit the school with their child prior to the child's start date.
- Providing all families with welcome booklets enabling children and their parents/carers to become familiar with the staff and indoor and outdoor environments. Nurseries will also be provided with a copy of the welcome booklet.
- Arranging a date for the Foundation Stage 2 class teacher to visit the nurseries and observe / interact with the children in a familiar learning environment. FS2 teacher will receive transition information and speak with nursery staff about individual children as necessary.
- Parents/carers of children with SEND will meet with FS2 class teacher, FS2 staff and SENDO prior to attending school in September
- Encouraging parents/carers to separate from their child and say goodbye at the classroom gates.
- Respecting the circumstances of all families.
- All the Foundation Stage staff welcoming and caring for the children, ensuring that the family feels comfortable in the settling in process.
- The staff will exchange information with the parents/carers.
- Parents/carers are encourage to contact school via email or phone call with any queries prior to their child starting school in September.

- To ensure a smooth transition for all children into FS2 children's starting dates are staggered over the week.

Once children are attending school in September, regular contact is made by FS2 staff with parents during drop off and pick up times including phone calls/e-mails/text messages as necessary.